



**Winthrop Town Council Regular Meeting Minutes  
Monday November 1, 2021  
Town Office  
17 Highland Avenue  
And Via Zoom  
6:30 PM Executive Sessions  
7:00 PM Business Meeting**

**Call To Order – Roll Call**

X Chair Sarah Fuller, X Vice-Chair Andy Wess,  
X Councilor Barbara Alexander, X Councilor Linda Caprara,  
X Councilor Priscilla Jenkins, X Councilor Rita Moran, X Councilor Elizabeth Peters X

**Item 119** Consideration of entering Executive Session

**Suggested Motion:** Move to enter Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) Personnel.

**Motion:** Moran      **Second:** Jenkins      **Vote:**

Motion withdrawn.

Meeting Reconvened at 7:00 p.m.

**Item 121** Consideration of approving minutes of meetings held [October 4, 2021](#) and sign disbursement warrants.

**Motion:** Moran      **Second:** Jenkins      **Vote:** 7/0

**Item 122** Finance Reports from Previous Month

[Revenues](#) [Expenses](#) [GL Balances](#) [Other Funds](#)

**Item 123** Public Hearing: Authority to Operate [Games of Chance](#) to American Legion Post #40 and American Legion Riders for a Period of Five Years.

Open: 7:00

The Commander and Finance Officer of the Legion attended the meeting to explain how they host games of chance at the Legion to generate revenue.

Close: 7:03

**Item 124** Consideration of Authority to Operate Games of Chance to the American Legion Post #40 and American Legion Riders for a Period of Five Years.

**Suggested Motion:** Move to authorize Operation of Games of Chance to the American Legion Post #40 and American Legion Riders for a Period of Five Years.

**Motion:** Peters      **Second:** Caprara      **Vote:** 7/0

**Item 125** Public Hearing: [American Legion Post #40 Liquor License Renewal](#).

Open: 7:03 p.m.

Close: 7:04 p.m.

**Item 126** Consideration of American Legion Post #40 Liquor License Renewal.

**Suggested Motion:** Move to approve American Legion Post #40 Liquor License Renewal.

**Motion:** Caprara      **Second:** Moran      **Vote:** 7/0

**Item 127** Public Hearing: [White Duck Brew Pub New Liquor License Application](#)

Open: 7:05 p.m.

Travis Mills, Andrew Farran and Zach Stewart, of the White Duck Brew Pub, attended the meeting to explain their vision of the pub.

Close: 7:07 p.m.

**Item 128** Consideration of White Duck Brew Pub New Liquor License Application

**Suggested Motion:** Move to approve White Duck Brew Pub New Liquor License Application

**Motion:** Wes      **Second:** Moran      **Vote:** 7/0

**Item 129** Public Hearing: [General Assistance Ordinance Update](#)

Open: 7:12 p.m.

This is an annual event to update the State guidelines. This will keep us in compliance so we can receive reimbursement from the State. These figures are countywide.

Councilor Alexander would like to reimburse higher amounts if it is justifiable.

Close: 7:16 p.m.

**Item 130** Consideration of Proposed General Assistance Ordinance Update

Suggested Motion: Move to approve Proposed General Assistance Ordinance Update

**Motion:** Caprara      **Second:** Wess      **Vote:** 6/1 - Alexander

**Waive Second Reading**

**Motion:** Caprara      **Second:** Jenkins      **Vote:** 7/0

**Item 131** Public Hearing: [Proposed Marijuana Ordinance](#)

Open: 7:17 p.m.

Close: 7:46 p.m.

**Item 132** Consideration of Proposed Marijuana Ordinance

Suggested Motion: Move to approve Proposed Marijuana Ordinance as presented.

**Motion:** Peters      **Second:** Wess      **Vote:** 6/1 – Alexander

Motion: To amend Article 2 – Paragraph 8 to read:

Add to the last sentence - Reasonable limitations may be imposed in terms of setback requirements and odor controls upon petition of the landowner to the planning board who may propose an amendment to the town ordinances for the council's consideration.

**Motion:** Alexander      **Second:** None      **Vote:** Failed

**Waive Second Reading of the Marijuana Ordinance**

**Motion:** Moran      **Second:** Wess      **Vote:** 7/0

**Item 133** Public Hearing: [Zoning Ordinance Update](#)

Open: 7:50 p.m.

Close: 7:51 p.m.

**Item 134** Consideration of Proposed Zoning Ordinance Update

Suggested Motion: Move to approve Proposed Zoning Ordinance Update

**Motion:** Caprara      **Second:** Jenkins      **Vote:** 7/0

**Waive Second Reading**

**Motion:** Moran      **Second:** Jenkins      **Vote:** 7/0

**Item 135** Consideration of [Order 2021-10 Fee Schedule for Marijuana Ordinance](#).

Suggested Motion: Move to approve Order 2021-10 Fee Schedule for Marijuana Ordinance.

**Motion:** Peters      **Second:** Jenkins      **Vote:** 7/0

**Item 136** Consideration of Closing Maine Street for the Chamber of Commerce Holiday Parade.

Suggested Motion: Move to approve Closing Maine Street for the Chamber of Commerce Holiday Parade.

**Motion:** Caprara      **Second:** Moran      **Vote:** 6/0/1- Fuller abstained

**Item 137** Consideration of Forgiving Library Debt

**Motion:** Jenkins      **Second:** Caprara      **Vote:** 7/0

**Other Business:**

Councilor Jenkins asked for an update regarding the plan for tackling the brown tail moth issue. The Town Manager explained that we are attempting to find a contractor to come in and remove existing nests on public property and to sign a retainer contract with a license spray applicator now so when we have a problem, they respond.

**Manager's Report:**

Update – American Rescue Plan Act (ARPA) Funds - Working to put details to the list that we discussed prior. We have had contractors tour our facilities.

Councilor Alexander mentioned her desire to have town-wide meetings and publicity about the options that are authorized for these funds to be used and that we construct a method to have public awareness about these funds.

Mooring Ordinance – We have discussed a regional approach to the mooring ordinance. I have since found that Manchester and Readfield would be interested in talking to us about some sort of regional approach. We are putting together a meeting of chairs and managers.

COVID – We have had an outbreak of the transfer station. There was a Saturday when there was substantial wait times. Thank you to Matt Burnham for assisting with this.

Winthrop has been asked to provide an interim police chief to Monmouth. Peter Struck will fill this spot after their current chief retires. This speaks highly for our department.

Winthrop's Bond rating is likely to improve with recent analyses by Standard and Poors.

The Land and Water Conservation Fund received State level approval still needs to go to feds.

Planning Board approved the new Annabessacook boat launch.

Adjourn.

**Suggested Motion:** Move to adjourn meeting at 8:20 pm

**Motion:** Peters                      **Second:** Wess                      **Vote:** 7-0