



**Winthrop Town Council Regular Meeting Minutes
Monday May 3, 2021
7:00 PM
VIA Zoom**

Call To Order – Roll Call

X Chair Sarah Fuller, X Vice-Chair Andy Wess,
X Councilor Barbara Alexander, X Councilor Linda Caprara,
X Councilor Priscilla Jenkins, X Councilor Rita Moran, X Councilor Elizabeth Peters

Item 47 Consideration of minutes from [April 19, 2021](#).

Suggested Motion: Move to approve council meeting minutes from April 19, 2021.

Motion: Moran **Second:** Wess **Vote:** 7/0

Item 48 Finance Reports from Previous Month

[Revenues](#) [Expenses](#) [GL Balances](#) [Other Funds](#)

Councilor Alexander asked about the over expenditure at the Landfill Building/Annabessacook.

The Town Manager explained that the sprinkler system and the security system at the closed landfill were replaced.

Item 49 Consideration of [Transient Seller License Boho Birdie](#)

Suggested Motion: Move to approve Transient Seller License Boho Birdie.

No action taken. The Town Manager will invite the applicant to attend a future meeting to provide more information i.e. location, product etc.

Item 50 Consideration of [Transient Seller Ms. Claws Lobsters and Seafood](#)

Suggested Motion: Move to approve Transient Seller Ms. Claws, Lobsters and Seafood

Motion: Jenkins **Second:** Moran **Vote:** 7/0

Item 51 Consideration of Extension of Premises van de Brew LLC

[Application](#)

[Layout](#)

Suggested Motion: Move to approve Extension of Premises van de Brew LLC

Motion: Caprara

Second: Wess

Vote: 6/0/1 Fuller

Item 52 Amending the Personnel Policy for Retire/Return to Work Circumstances

[Personnel Policy 2016](#)

[Personnel Policy Section 15](#)

Suggested Motion: Move to amend the Personnel Policy for Retire/Return to Work Circumstances.

Motion: Wess

Second: Moran

Vote: 7/0

Item 53 Report: Norcross/LWCF Project

There will be a public session regarding this project on Wednesday, May 5. This grant will match 50/50 for repairs, renewal and refreshment of Norcross Point and the beach.

Item 54 Report: Appointments Committee

[Proposed Appointments Policy](#)

[Final Revised 02252021 Winthrop Ethics Code](#)

[Revised Committee Board Application](#)

Motion: To adopt the proposed appointments policy with the amendment to the revised board application and the amendment would include a change in the appointments policy to strike the word “staff” in terms of town staff and replace it with “town manager”.

Motion: Alexander

Second: Peters

Vote: 6/1 Wess

Item 55 [Report from Emergency Management Agency](#) and Consideration of renewal of the state of emergency until the next consideration by Council.

Suggested Motion: Move to renew of the state of emergency until the next consideration by Council.

Motion: Peters

Second: Moran

Vote: 7/0

Manager's Report:

Bowdoin St Demolition/Parking Lot Update:

By the end of the month, we will have a gravel parking lot at the Bowdoin Street location. One line of fencing will be installed quickly for a concerned neighbor.

School Budget Referendum:

We are currently working on the referendum for the school budget. The tentative date is July 13. It will be held at the Town Office or High School.

Staff Updates:

We have a new Town Clerk, Nikki Shaw and new Deputy Clerk, Sara Emery. Vernice Boyce will begin acting as Business Manager for the School District effective July 1.

Budget Schedule – Is part of council packet.

Other:

Chairperson Fuller gave an update on the county budget. The overall budget is up 5%. Winthrop's portion has decreased, so we will pay less than we did last year. The majority of the increase in the budget is due to the gap in jail funding. The county will be receiving 23.7 million in American Rescue Act funding.

Council Alexander asked Chairperson Fuller to find out the actual value and need for the increases of four county patrol officers.

Adjourn.

Suggested Motion: Move to adjourn meeting at 8:32 pm

Motion by: Moran

Second: Alexander

Vote: 7/0