



Winthrop Town Council Regular Meeting Minutes
Monday July 11, 2022
7PM
17 Highland Avenue
And Via Zoom
<https://networkmaine.zoom.us/j/84667769255>

Call To Order – Roll Call

Chair Sarah Fuller, X Vice-Chair Andy Wess, X
Councilor Barbara Alexander, X Councilor Bruce Burns, X
Councilor Linda Caprara, __, Councilor Elizabeth Peters X Councilor James Steele X

Item 107 Consideration of approving [minutes of meeting held June 6, 2022](#) and sign disbursement warrants.

Motion: Wess **Second:** Burns **Vote:** 4/0/1 Steele abstained, as he was not present for the meeting.

Item 108 Finance Reports from Previous Month

[Revenues](#) [Expenses](#) [GL Balances](#) [Other Funds](#)

Item 109 Consideration of [Transient Seller License for Kabayan Philippine Foods](#).

Suggested Motion: Move to approve Transient Seller License for Kabayan Philippine Foods.

Motion: Burns **Second:** Peters **Vote:** 5-0

Item 110 Public Hearing: [Pond Town Pub and Grub Liquor License Renewal](#).

Open: 7:04 pm

Close: 7:05 pm

Item 111 Consideration of Pond Town Pub and Grub Liquor License Renewal Application.

Suggested Motion: Move to approve Pond Town Pub and Grub Liquor License Renewal Application.

The Town Manager advised that Police Chief Frost does not have issues with this application.

Motion: Peters **Second:** Burns **Vote:** 6-0

Item 112 Public Hearing: [Ted's Trackside Grill Liquor License Renewal](#).

Open: 7:05 pm

Close: 7:06 pm

Item 113 Consideration of Ted's Trackside Grill Liquor License Renewal Application.

Suggested Motion: Move to approve Ted's Trackside Grill Liquor License Renewal Application.

The Town Manager advised that Police Chief Frost does not have issues with this application.

Motion: Wess **Second:** Peters **Vote:** 6-0

Item 114 Consideration of authorizing the Sidewalk Arts Festival on August 20, 2022; allowing the use of the municipal parking lot and sidewalk in front of the vacant Comtel building; and the closing of Union Street.

Suggested Motion: Move to authorize the Sidewalk Arts Festival on August 20, 2022; allowing the use of the municipal parking lot and sidewalk in front of the vacant Comtel building; and the closing of Union Street.

Motion: Peters **Second:** Burns **Vote:** 6-0

Item 115 Consideration of adopting [Tobacco and Smoke Free Facility Policy](#).

Amber Desrosiers, Winthrop Plays Outside Coordinator and Elizabeth Depray of Healthy Communities of the Capital Area spoke about the policy and of the \$1000 mini-grant from Healthy Communities of the Capital Area that can be used to update the signage and other needs throughout the town.

Suggested Motion: Move to adopt Tobacco and Smoke Free Facility Policy.

Motion: Burns **Second:** Wess **Vote:** 6-0

Item 116 Consideration of the [Kennebec County Hazard Mitigation Plan](#).

[Jurisdictions Resolution](#)

Chief Dan Brooks advised that this plan is an update of an annual plan that the Kennebec County Emergency Management put together to try to reduce hazards around the communities. Chief Brooks is comfortable with the plan the way it is.

Chairperson Fuller mentioned that it is really important, if we do get a disaster declaration and there's mitigation opportunities if we haven't signed off on the county plan, then that makes us ineligible for a lot of mitigation funding through FEMA.

Suggested Motion: Move to approve the Kennebec County Hazard Mitigation Plan.

Motion: Wess **Second:** Burns **Vote:** 6-0

Item 117 To set Tax Due Dates: October 3, 2022 & April 3, 2023.

Suggested Motion: Move to set Tax Due Dates: October 3, 2022 & April 3, 2023.

Motion: Burns **Second:** Peters **Vote:** 6-0

Item 118 Consideration of [Order 2022-15 - Writing off Uncollectable Personal Property Taxes](#).

Suggested Motion: Move to approve Order 2022-15 -Writing off Uncollectable Personal Property Taxes.

Motion: Burns **Second:** Peters **Vote:** 6-0

Item 119 Consideration of bids for financing of vehicles/equipment authorized in the FY 23 budget.

Suggested Motion: Move to award the bid for financing of vehicles/equipment authorized in the FY 23 budget to Androscoggin Savings Bank.

Motion: Peters **Second:** Burns **Vote:** 6-0

Item 120 Consideration of bids for paving as authorized in FY 23 budget.

Suggested Motion: Move to award the bid for paving as authorized in FY 23 budget to All States Asphalt.

Due to the price (almost 50% increase), we will only be able to finish Memorial Drive this year. We will wait until spring to see if the market is better for the rest.

Motion: Wess **Second:** Peters **Vote:** 6-0

Item 121 Review of the Draft Purchasing Policy.

Chairperson Fuller advised this is a first draft to get input and direction from the Council. Council members gave their input on changes/edits.

Other Business:

Consideration of Appointments Committee Recommendation to the Comprehensive Planning Committee.

Motion: To approve the Appointments Committee Recommendation to appoint Pat Lad and Scott Ferguson to the Comprehensive Planning Committee

Motion: Wess **Second:** Burns **Vote:** 6-0

Manager's Report:

There was discussion regarding the American Legion giving the town a permanent easement for vehicle/boat parking. There will be more discussion about this at future meetings.

Superintendent Retirement:

The Town Manager mentioned that the Superintendent of Schools will be retiring and returning to service. There will be a 30-day separation for the month of October 2022 and he will return to service on November 1, 2022. For the month of October there will be an acting superintendent appointed. The Winthrop School Committee has approved this.

Adjourn.

Suggested Motion: Move to adjourn meeting at 7:59 pm

Motion: Wess **Second:** Peters **Vote:** 6-0