



Winthrop Town Council Regular Meeting Minutes

Monday January 3, 2022

Town Office

17 Highland Avenue

And Via Zoom

6:00 PM

Executive Session at 6:10 PM

Open Session resumes at the conclusion of Executive Session – Approximately 7:00 PM

Call To Order – Roll Call

Chair Sarah Fuller, X Vice-Chair Andy Wess, X

Councilor Barbara Alexander, X Councilor Linda Caprara, X

Councilor Rita Moran, _____ Councilor Elizabeth Peters, X Councilor Bruce Burns X

Election of Town Council Chairperson

Councilor Peters nominated Sarah Fuller, Councilor Caprara seconded. Vote 6-0, Fuller elected Chair.

Election of Town Council Vice-Chairperson

Councilor Peters nominated Andy Wess, Councilor Caprara seconded. Vote 6-0, Wess elected Vice-Chair.

Item 1 Consideration of entering Executive Session

Suggested Motion: Move to enter Executive Session pursuant to 1 M.R.S.A. § 405(6)(D) Negotiations.

Motion: Peters **Second:** Caprara **Vote:** 6/0

Time Entered: 6:15 pm

Item 2 Consideration of leaving Executive Session

Motion: Wess **Second:** Burns **Vote:** 6/0

Time Exit: 7:37 pm

Action: To allow EMS existing funds for other departmental uses.

Motion: Peters **Second:** Caprara **Vote:** 6/0

Item 3 Consideration of Council Committee Appointments – Ratification of the Chairperson’s appointments to the Finance and Appointment Committees.

Finance: Councilor Caprara (Chair), Councilor Moran and Councilor Alexander
Appointments: Councilor Wess (Chair), Councilor Peters and Councilor Burns

Motion: Peters **Second:** Burns **Vote:** 6/0

Item 4 [Consideration of Order 2022-1](#) - Council Appointments including Assessor, Town Attorney and Auditor and membership on certain Town Boards and Committees.

Suggested Motion: Move to approve Order 2022-1- Council Appointments including Assessor, Town Attorney and Auditor and membership on certain Town Boards and Committees.

Motion: Caprara **Second:** Wess **Vote:** 6/0

Item 5 [Consideration of Order 2022-2](#) - Appointment of Election Workers and Nicole Shaw as Registrar of Voters.

Suggested Motion: Move to approve Order 2022-2 - Appointment of Election Workers and Nicole Shaw as Registrar of Voters.

Motion: Caprara **Second:** Burns **Vote:** 6/0

Item 6 [Consideration of approving minutes of meetings held November 29, 2021](#) and sign disbursement warrants.

Motion: Wess **Second:** Peters **Vote:** 6/0

Item 7 Finance Reports from Previous Month

[Revenues](#) [Expenses](#) [GL Balances](#) [Other Funds](#)

Item 8 Recognizing Planning Board Chairperson, Rick O’Brien for his Service to the Community.

Chairperson Fuller presented Rick O’Brien, outgoing Planning Committee Chair, a plaque for his Outstanding Community Service.

Item 9 Public Hearing: [Ted's Trackside Grill Special Amusement Permit](#)

Open: 7:48 pm

Close: 7:49 pm

Item 10 Consideration of Ted's Trackside Grill Special Amusement Permit.

The Town Manager or Code Enforcement Officer will reach out to owners of Ted's Trackside Grill regarding an extension of premise permit.

Suggested Motion: Move to **TABLE** Ted's Trackside Grill Special Amusement Permit.

Motion: Caprara **Second:** Wess **Vote:** 6/0

Item 11 Public Hearing: [D.O.N. Soul Food Kitchen Special Amusement Permit](#)

Open: 7:49 pm

Close: 7:50 pm

Item 12 Consideration of D.O.N. Soul Food Kitchen Special Amusement Permit.

Suggested Motion: Move to approve D.O.N. Soul Food Kitchen Special Amusement Permit.

Motion: Caprara **Second:** Burns **Vote:** 6/0

Other Business:

Manager's Report:

Special Council Meeting January 24, 2022

We have been working with the EPA regarding the closed landfill. We are trying to track down wells that exist in the protection area and determine if they have been formally discontinued. Letters have been sent to residents in the area and we have been receiving a good response. This will be an ongoing issue for a year or more until we can determine the status of all the wells and work with the landowners to disable the wells.

Predicts January and February will be difficult COVID-19 months.

Other

Councilor Peters requests that the vote for the Mooring Ordinance be an agenda item on the February agenda, prior to the ice melting. Chairperson Fuller advised that we are collaborating with neighborhood communities on this and it could possibly be an agenda item in March.

Councilor Wess requests Appointments Committee be an agenda item on the January 24 agenda.

Councilor Wess also mentioned that Friends of Cobbossee Watershed will be hosting its annual spring boating course. The date is to be determined.

Suggested Motion: Move to adjourn meeting at 8:02 pm

Motion: Caprara **Second:** Burns **Vote:** 6/0