



**Winthrop Town Council Regular Meeting Agenda
Monday February 6, 2023**

7PM

**17 Highland Avenue
And Via Zoom**

<https://networkmaine.zoom.us/j/86703647394>

Meeting ID: 867 0364 7394

Executive Session at 6:00 PM

Open Session resumes at the conclusion of Executive Session – Approximately 7:00 PM

Call To Order – Roll Call

Chair Sarah Fuller, X Vice-Chair Andy Wess, X (via Zoom)
Councilor Bruce Burns, X Councilor Linda Caprara, X (via Zoom)
Councilor Shannon McDonnell, X Councilor Elizabeth Peters, X
Councilor James Steele X

Item 15 Consideration of entering Executive Session

Suggested Motion: Move to enter Executive Session pursuant to 1 M.R.S.A. § 405(6) (A) Personnel.

Motion: Peters **Second:** Burns **Vote:** 5/1
Wess opposed
Caprara was not present at the time of the vote

Time Entered: 6:00 PM

Item 16 Consideration of leaving Executive Session.

Motion: Peters **Second:** Steele **Vote:** 7/0

Time Exit: 7:10 PM

Action: To authorize the Town Attorney to negotiate a separation package with Jeffrey Kobrock and to authorize the Council Chair to sign the agreement on behalf of the Town Council

Item 17 Consideration of approving minutes of meetings held [January 9, 2023](#) and sign disbursement warrants.

Motion: Burns **Second:** Peters **Vote:** 7/0

Item 18 Finance Reports from Previous Month

[Revenues](#) [Expenses](#) [GL Balances](#) [Other Funds](#)

Item 19 Consideration of Council Committee Appointments – Ratification of the Chairperson’s appointments to the Finance and Appointment Committees.

The Appointments Committee recommends Peter Nielsen as a member of the Cemetery Committee and Aaron Chase as second alternate on the Planning Board.

Motion: Burns **Second:** Peters **Vote:** 7/0

Item 20 Public Hearing: [White Duck Brew Pub Liquor License Renewal](#).

Open: 7:20 PM

Close: 7:21 PM

Item 21 Consideration of White Duck Brew Pub Liquor License Renewal.

Suggested Motion: Move to approve White Duck Brew Pub Liquor License Renewal.

Motion: Burns **Second:** McDonnell **Vote:** 7/0

Item 22 Public Hearing: [White Duck Brew Pub Special Amusement Renewal](#).

Open: 7:21 PM

Close: 7:22 PM

Item 23 Consideration of White Duck Brew Pub Special Amusement Renewal.

Suggested Motion: Move to approve White Duck Brew Pub Special Amusement Renewal.

Motion: Burns **Second:** Steele **Vote:** 7/0

Item 24 Consideration of [The Barn at Silver Oaks Estate Victualer’s License Application](#).

Suggested Motion: Move to approve The Barn at Silver Oaks Estate Victualer’s License Application.

Motion: Burns **Second:** McDonnell **Vote:** 7/0

Item 25 Public Hearing: [The Barn at Silver Oaks Estate’s Special Amusement Renewal](#).

Open: 7:25 PM

Close: 7:26 PM

Item 26 Consideration of The Barn at Silver Oaks Estate’s Special Amusement Renewal.

Suggested Motion: Move to approve The Barn at Silver Oaks Estate's Special Amusement Permit Renewal.

Motion: McDonnell **Second:** Steele **Vote:** 7/0

Item 27 Discussion of the Town Manager Search Process
David Barrett, Maine Municipal Associate Director of Personnel Services.

Item 28 Consideration of [Mooring Ordinance Revisions](#):

Town Attorney Philip Saucier, led a continued discussion with Council members and community members regarding the changes to the language in the below items. Attorney Saucier received a significant amount feedback on these items and will work on a reiteration. He will also send some sample language for consideration and will get back to the Council with a date to come back and revisit this.

- Clarify Grandfathering Provision
- Clarify Mooring Officer Duties
- Clarify Steps for Notices of Violation and Penalties
- Clarify Appeals Process
- Address Houseboats in Ordinance
- Investigate Establishment of Managed Mooring Fields
- Clarify the Town does not Assign Mooring Sites (under current ordinance)

Item 29 Consideration of the Ice Out Plunge on March 18, 2023, closing the road as needed and allowing Maine Special Olympics to use the beach.

Suggested Motion: Move to approve the Ice Out Plunge on March 18, 2023, closing the road as needed and allowing Maine Special Olympics to use the beach.

Motion: Burns **Second:** McDonnell **Vote:** 7/0

Item 30 Consideration of Authorizing the Summer 2023 Norcross Point Concert Series.

Suggested Motion: Move to approve the Summer 2023 Norcross Point Concert Series.

Motion: Burns **Second:** Wess **Vote:** 5/0/1
Peters abstained

Other Business:

There was discussion about Freedom of Information Act (FOIA) Requests; the law regarding fees, timeliness of receiving the requested information, the need for clear process on how these requests are made and how these requests are handled.

Councilor Steele wanted to make a motion for a moratorium regarding mining/quarries. Chairperson Fuller explained that this is not in the jurisdiction of the Council at the time. She further explained that this would have to go through legal review, there would have to be an

ordinance created and the proper process of public notice would have had to happen. Fuller also mentioned that anything that was in process before a moratorium would be grandfathered. She will check with the Town Attorney for further clarification.

To Repeal the Mooring Ordinance.

Motion: Steele **Second:** McDonnell **Vote:** 3/4

Fuller, Burns, Peters and Wess opposed
Motion Failed.

Manager's Report:

Due to the shortage of staff in the clerk's office, dog warrants have not happened in a couple of years. The Town Manager explained a warrant will happen this year.

It has been discovered that the Boat Slip Rental Ordinance at Norcross has not been followed as written. Renters have been allowed to use slips for a long length of time. The ordinance states that the rentals are for ten days. We will begin renting in accordance to the ordinance.

The Library has experience serious events with the heating system causing it to be remained closed.

Suggested Motion: Move to adjourn meeting at 10:10 pm.

Motion: Burns **Second:** Peters **Vote:** 7/0