

Winthrop Town Council

Special Meeting Minutes

**Tuesday, November 13, 2012 at 7 p.m.**

Town Office

Call to Order – 7 pm

Roll Call - Chairman Kevin Cookson: Priscilla Jenkins, Sarah Fuller, Ken Buck Sr., and Linda Caprara. Jeffrey Woolston (Town Manager) was also in attendance. Larry Fitzgerald was absent.

Ordered that the Winthrop Town Council meet to consider the following item:

Item # 93 – Consider an Order for Certain Protocols Regarding the Library Addition Funds

Motion by Councilor Fuller and seconded by Councilor Jenkins, passing with a unanimous vote to approve the following order #146:

AN ORDER PROVIDING FOR: Certain protocols regarding the Library Addition Fund

BE IT ORDERED, by the Town Council of the Town of Winthrop, as follows:

WHEREAS, the Board of Trustees of the Charles M. Bailey Public Library have developed plans for an addition to the Library, along with certain renovations and improvements (the “Project”); and

WHEREAS, a capital campaign is being undertaken by the Town and the Board of Trustees to raise money for the Project; and

WHEREAS, the Town Council wishes to establish and confirm certain details regarding contributions that are made in support of the Project by citizens;

NOW THEREFORE, be it ordered as follows:

1. The Council has established a project fund to be known as the Charles M. Bailey Public Library Addition Fund (the “Fund”) which shall be the repository of all contributions from donors.
2. The Council has determined that contributions to the Fund are tax-deductible under the Internal Revenue Code of 1986, as amended.
3. The use of the Fund shall be limited to the design, construction and equipping of the proposed addition to the Library, along with renovations and improvements to the existing building and other expenses that are reasonably related thereto.

4. Should the Project not be completed due to unforeseen events, money remaining in the Fund at the time the Project is terminated shall be returned to known donors on a pro-rata basis, the formula for which shall be as determined by the Council in its sole discretion at the time of the Project's termination.

Just prior to adjournment, Councilor Fuller asked the manager to post an ad in the Advertiser for the Spirit of America Awards.

Adjourn – 7:02 pm