

Winthrop Town Council  
Regular Meeting  
**Monday July 6, 2015 at 7 p.m.**  
Winthrop Town Office

Call to Order 7:00 P.M.

Pledge of Allegiance

Roll Call Roll Call: Chair Sarah Fuller, Vice Chair Kevin Cookson, Linda Caprara (absent), Lawrence Fitzgerald, Kenneth Buck, Richard Henry, Linda MacDonald, Peter Nielsen - Town Manager, Joyce Tillson - Recording Secretary, Carl Swanson – Sound

Ordered that the Winthrop Town Council meet to consider the following items:

**Item # 75 - To consider approving meeting minutes for 5/18/15**

**Motion:** Councilor Fitzgerald  
**Second:** Councilor Henry  
**Discussion:** Cookson will be abstaining  
**Vote:** 5-0-1 Cookson

**Resolution 103A**

**Motion:** Councilor Fitzgerald  
**Second:** Councilor Henry  
**Discussion:**  
**Vote:** 5-0-1 Cookson

**Item #76 To conduct a public hearing then take appropriate action on a liquor license** Police Captain only one issue in October.

Public Hearing Closed 7:05 p.m.

**Motion:** Councilor Cookson  
**Second:** Councilor Fitzgerald  
**Discussion:** does this apply to restaurant next door; no  
**Vote:** 6-0

**Item: #77 – To consider granting Transient Sellers' Licenses to John Brennan and Kevin Leavitt, and authorize use of the Town Office parking area on Saturdays until October for a farmers market.**

Councilor asked why application is dated for May, where has it been and also that the lunch cart has been operating. VFW spoke that separate ordinance doesn't require he hold one on July 4th.

**Motion:** Councilor Fitzgerald, VFW transient  
**Second:** Councilor Henry  
**Discussion:**  
**Vote:** 6-0  
**Motion:** Fitzgerald Transient Seller Farmer Kev's Organic  
**Second:** Henry  
**Discussion:** Farmer Kev's Organic is on Pamela Dr.  
**Amended:** Councilor Fitzgerald, located at Pamela Drive  
**Second:** Councilor Henry

**Vote:** 6-0

**Motion:** Fitz to approve farmers market

**Second:** Henry

Discussion:

**Vote:** 6-0

**Item #78 - To consider closing Union St. on August 15 for the Winthrop Summer Festival and Municipal Lot**

Barbara Walsh and Bill Stone gave update on Arts Festival. Would like to expand. Is working with other businesses to accommodate their needs. Councilor Fitzgerald asked if any businesses have an issue with the street closure; Barbara explained that they would make signs and publish a notice. The locations for music are: Municipal parking lot, Key Bank. Mr. Pond, business owner fully supports this. The Captain has no issues as long as businesses are notified. Chair Fuller will be abstaining from vote due to being Chamber President. The date scheduled for the festival is August 15, 2015. Cookson asked that the fee be waived for this event.

**Motion:** Councilor Cookson, as proposed with the exception that the Police are involved in the closure.

**Second:** Councilor Henry

Discussion: None

**Vote:** 5-0-Fuller

**Item #79- To consider awarding a bid for summer pavement improvements**

Peter Nielsen explained the bid and the cost involved. 12 culverts. Recommends that bid be awarded by tonnage price. State paving lowest bidder. Councilor Cookson asked if Matt has worked with this company before. Matt explained this company use to be Ferrelo and they have done good work. The bond was \$900,000 and have repairs been coming from here; they have. Councilor Fitzgerald asked about the shim and overlay. Matt explained that shim and overlay is being done. Councilor Buck questioned the difference in tonnage; Matt explained that this number was the bid. Why is State paving so much less? Peter has worked with all of these companies and has had satisfactory.

**Motion:** Councilor Cookson to lowest bidder, State Paving

**Second:** Councilor Fitzgerald

Discussion: None

**Vote:** 6-0

**Item #80- To consider purchasing a work-ready public works truck (with trade in) from H.P. Fairfield.** Peter Nielsen introduced the item. Asking that we waive the bidding process as truck recommended has been seen and is a fit for the Town of Winthrop. If we follow the normal path it could be December before the process is done. Peter recommended that we bank shop and he checked with 3 banks. Androscoggin Bank was the best price. \$26,000 was approved and with the bank shopping it would cost \$23,000.

**Motion:** Councilor Cookson as proposed

**Second:** Councilor Buck

Discussion: actual purchase from.

**Vote:** 6-0

**Item #81- To approve the Town Manager's appointment of an Interim Police Chief, effective 7/5/15.**

Peter introduced the item. Councilor Cookson spoke in favor of Ryan Frost appointment

**Motion:** Councilor Cookson

**Second:** Councilor Fitzgerald

Discussion: None

**Vote:** 6-0

**Item #82- To consider entering into executive session pursuant to 1MRSA Sec. 405 (6)(D) to discuss a proposed contract with**

**AFSCME Council 93. (Glen Israel)**

**Item #83 – To Consider entering executive session pursuant to 1MRSA Sec. 405 (6)(A) to discuss the appointment of a new Police Chief**

**Motion:** Councilor Cookson

**Second:** Councilor Henry

Discussion: None

**Vote:** 6-0

Enter Executive Session at 7:45 p.m.

Exit Executive Session at 8:20 p.m.

**Motion:** Councilor Fitzgerald

**Second:** Councilor Henry

Discussion: None

**Vote:** 6-0

Contract approved as submitted

**Item #84 - To consider an Appointment Committee recommendation for the Planning Board.**

**Motion:** tabled

**Second:**

Discussion:

**Vote:**

**Item #85- To sign quit claim deed for sale of two parcels of tax acquired property, and five quit claim deeds for settled tax accounts.**

**Motion:** Councilor Cookson as presented

**Second:** Councilor Henry

Discussion:

**Vote:** 6-0

**Item #86 - To award the bid for printing the 2015. (Dedication)**

Peter introduced the item. Looking to provide a document that can be put throughout town. Document can also be shrunk. Peter will bid out to the publishers to see who can create for the dollars that have been awarded. Recommends high bidder. More copies for less dollars. Dedication name submitted to Council not to be released until print comes out.

**Motion:** Councilor Cookson, Skowhegan Printing and dedication as recommended.

**Second:** Councilor Fitzgerald

Discussion: Councilor Fitzgerald suggested that many things be included, like stipends and monies spent on what. Chair Fuller also suggested that Department heads submit what has been going on in each department for past year.

**Vote:** 6-0

**Item #87 - To approve maintenance project for the storage building on Annabessacook Rd.**

Peter introduced the item as Chief Brooks and work in building that will save cost for long time. The work is going to go over the projected amount but will save in long run.

**Motion:** Councilor Cookson as proposed and money to come from surplus

**Second:** Fitzgerald

Discussion: Matt said the heater in the shed still has years of life left and could be sold. Councilor Fitzgerald suggests that this new system

be checked routinely to avoid any problems.

**Vote:** 6-0

**Item #88 -To update Chapter 5 of the Winthrop Personnel Policy**

**Motion:** Fitzgerald

**Second:** Cookson

Discussion: None

**Vote:** 6-0

**Item #89 -To sign Certificates of Settlement from the outgoing Tax Collector and recommitment to the incoming tax collector.** Peter introduced; all outstanding years need to have settlement.

Other business: Councilor Buck discussed parking issues at the beach. Chair Fuller suggested that conversation happen between the Legion and the town to avoid issues next year. Councilor Buck asked if disabled parking could be put at the beach, currently are none. Peter said the Legion has documents from 1937 stating they had the parking.

**Manager's Report**

Infrared patching machine update - Peter and Matt have discussed the machine, the bid price of \$68,000 they feel should go slow. There is associated cost if this is purchased. (gas) Asking for more time to research if machine should be purchased at this time. Councilor Cookson updated that this money is part of the bond; the \$68,000 is a reduction to the original cost of \$77,000. Machine is capable of doing a lot of stuff. Can seal cracks in pavement. The two spots that were done during the demonstration are still holding strong. Councilor Cookson feels this machine should be bought. Councilor Fitzgerald suggests to get a section of a roadway done to see how it holds up. Councilor Buck agrees not something should purchase at this time, why aren't more people investing in it. Chair Fuller would like to hear from others that have used it; is it really that good. Councilor Henry feels we should purchase; will save lots of money and in the future could provide income if used by other towns. Councilor Cookson said the company was going to supply the town with a list of others that use this machine. Recommend that Peter call and get this list. A fuel cost estimate, where would we store this.

MEPRS Credit - The Town will be getting \$467,000 payout. Chair Fuller believes the town has received this money once before and believes it was used for Police Department.

IT Initiative - Peter updated Council that with the Police Chief's retirement the town will also lose IT supports the Chief has always handled. Peter has gotten together with local IT vendors to reduce cost. \$50 per hour, also Snow Pond at \$70 these cost is considerably less than RG's charges. Councilor Cookson concerned that two contractors could lead to it is the others fault should there be problems. Current company suggested we hire local at less dollars. Council supports this suggestion.

YMCA 100th anniversary event invitation 8/1/15 - Peter extended invitation to Council.

County Budget updates 6/22/15 - Peter asked Council to see letter dated July 1st; the one in packet is outdated. Councilor Cookson explained the County process.

**Tabulation of School referendum**

Peter provided Council with year to date totals on the budget. This is a preliminary number.

Adjourn AT 9:05

Motion: Councilor Fitzgerald

Second: Councilor Buck