

Winthrop Town Council Minutes: July 11, 2016

Attending: Sarah Fuller, Chairperson; Barbara Buck, Linda Caprara, Priscilla Jenkins, Richard Henry, Linda MacDonald, P. Nielsen, S. Thomas, R. Crostini, R. Hazard, A. Hitt, M. Burnham, Chief Frost, Chief Brooks, P. Locashio, R. Cumber, L. Huff, L. Carson.

Chairperson Fuller called the meeting to order at 7:00 PM, led the Pledge of Allegiance, and began the meeting, to wit:

Item 81. The Council voted to approve the minutes for the meeting held June 6, 2016 (Jenkins/Buck, 6-0).

Item 82. Councilor Jenkins reported the Appointments Committee met with Allan Hitt, and recommends him for the Zoning Board of Appeals. The Council voted to appoint Allan Hitt as an Associate Member of the Zoning Board of Appeals (Jenkins/MacDonald, 6-0).

Item 83. The Chairperson opened a public hearing at 7:03 PM for input on a Malt, Spirituous, and Vinous license application for Crostini's Catering and Food Service. Robert Crostini responded to questions, explaining the license is for the catering business, not the café. The public hearing closed at 7:06 PM. The Council voted to approve the application (Jenkins/Henry, 6-0).

Item 84. The Council considered four bids to carry out the 2016 paving program. After discussion, the Council accepted the low bid from State Paving, Inc., Farmingdale, in the amount of \$57.80/Ton (Henry/Caprara, 6-0). The Town Manager felt that the favorable bid will allow the Town to complete all the roads under consideration for work in 2016: Metcalf Rd., Bearce Rd, Maple Ridge Drive, Annabessacook Drive, Alden Rd/Mayflower Way, Hathaway Rd., and Partridge Run Rd.

Item 85. Upon review of 2 bids, the Council awarded the pick-up truck purchase to low bidder Charlie's Chevrolet in the amount of \$37,950, including trade (Caprara/Jenkins, 6-0).

Item 86. Upon review of 6 bids, the Council voted to award the bucket loader purchase to low bidder Beauregard Equipment, for a 2015 Case 621F demonstrator unit with 305 hours of operation in the amount of \$104,300, including trade (Jenkins/Caprara, 6-0).

Item 87. The Council voted to accept back taxes in the amount of \$3,001.22 from Lucille Ambrose for property shown on Map 007, Lot 019 (Henry/Caprara, 6-0).

The Council voted to accept a bid for \$1,850 from Dan Pottle for tax acquired property shown on Map 011 Lot 001 at 427 Rt. 41 (Henry/Jenkins, 6-0).

The Council voted in one motion to accept the following bids: \$1,100 from Anna Mountain for tax acquired property shown on Map 035 Lot 007-005, 0 Trenton Dr.; \$1,000 from G. Bellemare for tax acquired property shown on Map 054 Lot 007, 0 North Shore Lane; \$3,500 from Anna Mountain for tax acquired property shown on Map 35A Lot 007-022, 0 Yorktown Rd.; \$650 from R. Ferraro for tax acquired property shown on Map 001 Lot 031, 0 Wilson Pond Rd. (Henry/Caprara, 6-0).

Item 88. The Town Manager announced the receipt of a check for \$150,000 in grant funds from Windover Foundation, the first of three equal annual increments, to support the construction of a new

fire station. Chief Brooks reported that ledge borings indicate the site is suitable for constructing a building, though ledge may somewhat complicate utilities connections. The borings cost \$1,800. Councilor Caprara requested information comparing operational costs for the new station with current costs. That information will be easier to produce once design specifications are created. Phil Locashio explained his proposal for architectural services through Construction Drawings and Specifications phases. He proposed a fee of \$116,000 for architectural/engineering services (\$66,000 of that fee is for engineering consultants). Continuing to Construction Drawings and Specifications represents 75% of the \$116,000 = \$87,000. The Council voted to approve \$116,000 from the Capital Improvement Budget for the Fire Station design (Henry/Caprara, 6-0).

Item 89. The Town Manager explained the process of obtaining a single legal opinion on the proposed lease purchase agreements for funding the six approved equipment purchases in the Capital Improvement budget. There are three proposed municipal lease purchase agreements, grouping the equipment into three, four, and five year repayment terms. After discussion, the Town Council voted to approve Order 2016-3, providing for equipment leases through Androscoggin Bank for an amount not to exceed \$551,000 (Caprara/Henry, 6-0).

Item 90. The Council discussed its desire for a road surface management plan to guide the choice of roads for repaving each year. The relevant criteria are history, condition, length, traffic volume and cost. The Council seeks an estimated level of annual appropriations required to make steady gains in road conditions. The Town Manager and the Public Works Director will work on the plan.

The Council discussed its desire for an improved Undesignated Fund balance. After discussion, Councilors Henry, Jenkins and Caprara offered to work on drafting an Undesignated Fund Balance Policy.

Item 91. After discussion, the Council voted to sign 5 quit claim deeds for satisfied tax obligations, per a list dated July 11, 2016 (attached) (Caprara/Henry, 6-0).

Item 92. The Council voted for Curtis Lunt and Peter Nielsen to serve on the MMA Legislative Policy Committee (Jenkins/Buck, 6-0). The Council voted to support the MMA's Nominating Committee's Slate of Officers for 2017 (Jenkins/Henry, 6-0).

Item 93. The Council voted to create a \$50 refundable cleaning deposit for the rental of town facilities (Caprara/Henry, 6-0).

Item 94. The Council voted to sign Order 2016-2 "An Order Providing for a Tax Anticipation Note" for the current municipal fiscal year (Caprara/Jenkins, 6-0). The note will be with Androscoggin Bank for up to \$1.2 million at an interest rate of .94%.

Other Business: Councilor Henry reported receiving citizen complaints about unruly behavior at the beach that discourages families from using the facilities. Chief Frost agreed there have been a lot of complaints. It was thought that out of town visitors are using the beach in significant numbers, which is against the Winthrop residents and guests only rule. The Council asked the Chief for a proposal with a cost estimate to reinstate the bicycle officer.

Manager's Report:

1. Letter from MEDOT, placing new beacon at Rt. 202/Highland Ave. in 2019 workplan.
2. Cobbossee Watershed District minutes.
3. Kennebec Land Trust invitation.
4. Sidewalk grant application. The Council divided on whether we can devote resources to sidewalk extensions, but advised gathering cost information, including engineering proposals for a possible application.
5. Norcross Point and the beach area will be treated with a geese repellent 7/12/16 by a licensed applicator.
6. MEDOT will begin its Main St. repaving project 7/17/16. The work will all be done at night.

The meeting adjourned at 9:10 PM.