

Winthrop Town Council Regular Meeting Minutes  
Monday, June 4, 2018 - Town Office  
17 Highland Avenue  
7:00 PM

7:00 PM Business Meeting: Call To Order – Pledge of Allegiance – Roll Call

Present: Chairperson Sarah Fuller, Vice-Chairperson Linda Caprara, Councilor Priscilla Jenkins,  
Councilor Rita Moran, Councilor Andy Wess, Councilor Scott Eldridge  
Excused: Councilor Barbara Buck

Finance Committee – Signed Disbursement Warrants

**Item 58** To conduct a public hearing on the 2018-2019 fiscal year Budgets: Resolution 106 Part I  
– Municipal Budget; 106 Part II – School Budget, and take appropriate action

Public Hearing Open: 7:08 PM  
Recess: 7:15 PM Reopen: 7:18 PM  
Public Hearing Closed: 7:44 PM

**MUNICIPAL BUDGET**

**RESOLUTION NO. 106 - Part I.**

**TOWN COUNCIL**

**A RESOLUTION PROVIDING FOR:**

passage of the Municipal Budget for the fiscal period **July 1, 2018 to June 30, 2019** in the gross  
amount of **\$ 7,465,143** to which the following estimated incomes, totaling  
**\$ 3,006,123** have been applied to reduce the appropriation from taxes:

<b><u>\$ 1,151,000</u></b>	from Excise Taxes
<b><u>\$ 291,000</u></b>	from State Revenue Sharing
<b><u>\$ 1,564,123</u></b>	from various departmental incomes

providing a net total Municipal Budget to be raised from taxation  
of **\$4,459,020** Also providing for the following additional estimated assessments:

Kennebec County:	<b><u>\$ 629,186</u></b>
Cobbossee Watershed District	<b><u>\$ 89,499</u></b>
TIF Agreement	<b><u>\$ 82,994</u></b>

**IN THE TOWN COUNCIL**

**Final Municipal Resolution Motion Read by:** Caprara **Second:** Eldridge **Vote:** 6 / 0 passes

**Motion:** To waive the second reading of the FY19 Municipal Budget

**Waive Second Reading Motion by:** Caprara **Second:** Eldridge **Vote:** 6 / 0 passes

## **SCHOOL BUDGET**

The focus then went to the school budget. Councilor Jenkins asked if additional funds were added to the Adult Education program. School Board Chair Ginny Geyer stated that only the historical \$25,000 was included. There was also discussion that merging with Maranacook Adult Education was an option but some felt it would be a hardship on those attending due to the possible travel.

### **Resolution 106-II**

#### **Town Council**

The Town Council hereby resolves pursuant to Title 20-A, sections 2307, 1485 and 15690, that:

1. The sum of **\$10,089,339.16** be appropriated for the total cost of funding public education from PK / kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and the sum of **\$6,692,684.95** be raised as the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688;

**First Motion Article 1:** Eldridge **Second:** Moran. Motion was read from the wrong section so a vote was taken and this motion was voted down 6 / 0.

**Second Motion Article 1:** Eldridge **Second:** Wess. This motion failed due to a tie with Wess, Moran and Caprara voting against the motion and Fuller, Jenkins and Eldridge voting for the motion.

Councilor Caprara then made a motion on Article 3

**FINAL Third Motion Article 1:** Jenkins **Second:** Eldridge. Motion passed with a vote of 4 / 2 Wess, Caprara

2. The sum of **\$0.00** be raised and appropriated for the annual payments on debt service previously approved by the Town's voters for non-state-funded school construction projects and non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the Town's contribution to the total cost of funding public education from kindergarten to grade 12;

**Motion:** Wess **Second:** Jenkins. Motion passed with a vote of 5 / 1 Caprara

3. The School Committee be authorized to expend **\$11,782,350.36** for the fiscal year beginning **July 1, 2018** and ending **June 30, 2019** from the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools;

**First Motion:** Caprara **Second:** Wess. The School Committee be authorized to expend **\$11,532,350.36** for the fiscal year beginning **July 1, 2018** and ending **June 30, 2019** from the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools;

**Vote:** Motion Passed with a vote of 4 / 2 Caprara, Wess

**Second Motion:** Jenkins **Second:** Eldridge The School Committee be authorized to expend **\$11,762,350.36** for the fiscal year beginning **July 1, 2018** and ending **June 30, 2019** from the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools;

**Vote:** Motion Passed with a vote of 4 / 2 Caprara, Wess

After Article 6 - Adult Education was increased by \$20,000 a third vote was taken on Article 3 as suggested by the Board of Education. Also, the town manager suggested that since the superintendent and the school finance clerk were not present that any changes should be reviewed by the town manager and school superintendent to adjust other figures that need to be updated throughout the school budget resolution.

**Third Motion:** Jenkins **Second:** Eldridge The School Committee be authorized to expend **\$11,782,350.36** for the fiscal year beginning **July 1, 2018** and ending **June 30, 2019** from the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools;

**FINAL Vote:** Motion Passed with a vote of 4 / 2 Caprara, Wess

4. The School Committee be authorized to expend such other sums as may be received from federal and state grants and/or programs and/or other sources during the fiscal year for school purposes provided that such grants, programs or other sources do not require the expenditures of other funds not previously appropriated; and

**Motion:** Jenkins **Second:** Moran, Motion Passed 5 / 1 Caprara

**Resolution 106-II**

**Town Council**

5. The Town Council hereby Resolves that \$6,692,684.95 be raised and appropriated in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$1,492,011.20 as required to fund the budget recommended by the School Committee.

**Motion:** Jenkins **Second:** Eldridge, Motion Passed 4 / 2 Caprara, Wess

**Resolution 106-II**

**Town Council**

6. The Town Council hereby Resolves that \$163,097.46 be appropriated for adult education and that \$65,000 be raised as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for well-being of the adult education program.

**Motion:** Jenkins **Second:** Moran, Motion Failed 3 / 3 Tie - Caprara, Wess, and Eldridge against. Fuller, Jenkins, Moran for.

**Second Motion:** The Town Council hereby Resolves that \$133,097.46 be appropriated for adult education and that \$35,000 be raised as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for well-being of the adult education program.

**Second Vote:** Eldridge **Second:** Wess, Motion Failed 3 / 3 Tie - Caprara, Wess, Eldridge For. Fuller, Jenkins, Moran against.

**Third Motion:** The Town Council hereby Resolves that \$153,097.46 be appropriated for adult education and that \$55,000 be raised as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for well-being of the adult education program.

**FINAL Third Vote:** Jenkins **Second:** Wess, Motion Passes 4 / 2 - Caprara, Eldridge

**NOTE:** It was later determined by Superintendent Rosenthal that the amount of \$153,097.46 should not have changed from the original \$133,097.46. At the second reading on June 7, 2018, this was corrected.

## **Resolution 106-II**

### **Town Council**

The Town Council hereby Resolves that \$551,779.05 be appropriated to support the school food service and nutrition program and that \$95,000 be raised for that purpose; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for well-being of the food service/nutrition program.

**School Resolution Motion:** Wess **Second:** Moran, Motion passes 5 / 1 Caprara

**Item 59** To conduct a public hearing on an application for Malt, Vinous and Spirituous beverage license for Crostini's Catering @ Commerce Center Café

Public Hearing Open: 7:02 PM

Public Hearing Closed: 7:02 PM

A public hearing was held with no public comment

**Motion:** Move to approve the Malt, Vinous and Spirituous beverage license for Crostini's Catering

**Motion by:** Caprara      **Second:** Moran      **Vote:** 5 / 0 passes. Council Jenkins was not present.

**Item 60** To conduct a public hearing for a Special Amusement Permit for Pepper's Garden and Grill

Public Hearing Open: 7:03 PM

Public Hearing Closed: 7:04 PM

A public hearing was held with no public comment. Town Manager Ryan Frost asked that any approval to include a review by the fire and codes department.

**Motion:** Move to approve the Special Amusement Permit for Pepper's Garden and Grill

**Motion by:** Caprara      **Second:** Eldridge      **Vote:** 5 / 0 passes. Councilor Jenkins was not present.

**Item 61** To conduct a public hearing on a Request for Extension of License on Premise for Pepper's Garden and Grill – extension of Patio for 20'x40' tent

Public Hearing Open: 7:04 PM  
Public Hearing Closed: 7:05 PM

A public hearing was held with no public comment. Town Manager Ryan Frost asked that any approval to include a review by the fire and codes department.

**Motion:** Move to approve the “Request for Extension of License on Premise” for Pepper's Garden and Grill

**Motion by:** Caprara      **Second:** Eldridge      **Vote:** 6 / 0 passes

**Item 62** To approve RHR Smith to conduct year ending audit services

**Motion:** Move to approve RHR Smith to conduct the year ending audit for June 30, 2018 with option for a two year extension

David Lee asked if other firms were approached. Councilor Fuller advised that we have met with RHR Smith and feel that this year's audit process will be improved. Councilor Eldridge stated that he could not support this with the two year extension option. Betsy Rowe felt that the town should find another auditor. Council Chair Fuller explained that bid requests went out with only two responses.

**Motion by:** Caprara      **Second:** Moran      **Vote:** 4 / 2 Eldridge, Wess

**Item 63** To approve and sign two quitclaim deeds for satisfied property tax obligations

**Motion:** Move to approve and sign the listed quitclaim deeds for satisfied property tax obligations

**Motion by:** Caprara      **Second:** Moran      **Vote:** 6 / 0 passes

**Item 64** To consider a request to abate 2015 property taxes and if approved sign a certificate of abatement for the tax collector

**Motion:** Move to abate the 2015 Property Taxes and interest for property at Map 9, Lot 57-37 in the amount of \$102.90

The manager explained that this was a property where the owner had recently died and an error was found with a check that had previously been sent for payment.

**Motion by:** Caprara      **Second:** Jenkins      **Vote:** 6 / 0 passes

**Item 65** To determine the rate of interest that shall apply to overpayment of taxes  
(Recommended: 4%)

**Motion:** Move to set the rate of interest for overpayment of taxes at 4%

**Motion by:** Jenkins      **Second:** Moran      **Vote:** 6 / 0 passes

**Item 66** To determine the rate of interest that shall apply to delinquent taxes during the 2018-2019 fiscal year (Recommended: 8%)

**Motion:** Move to set an interest rate of 8% for delinquent taxes for the 2018-2019 fiscal year

**Motion by:** Jenkins      **Second:** Eldridge      **Vote:** 6 / 0 passes

**Item 67** To determine the dates when property taxes will become due and payable.  
(Recommended: Friday, September 28, 2018 and Friday, March 29, 2019)

Councilor Jenkins asked if the due should be on a Monday. There was no explanation why it should be on a Monday.

**Motion:** Move to set the due dates for 2018 property taxes as Friday, September 28, 2018 and Friday, March 29, 2019

**Motion by:** Moran      **Second:** Eldridge      **Vote:** 6 / 0 passes

**Item 68** To hear a Transfer Station Request to increase the fee for compost from the current \$15.00 to \$20.00

Larry Cole, Transfer Station Manager requested this increase due to the town being charged this year for our brush being chipped.

**Motion:** Move to increase the compost fee at the transfer station to \$20.00

**Motion by:** Caprara      **Second:** Moran      **Vote:** 6 / 0 passes

**Item 69** To approve Order 2018-0604, authorizing a tax anticipation note dated 07/02/18 with a maturity of 7/31/19 in the amount of \$2.5 million.

Councilor Jenkins asked if the July 2, 2018 start was different from years past. Councilor Fuller stated that it was not. Councilor Eldridge asked if a revolving loan was considered. The town manager explained that discussed this with bond counsel and due to a revolving loan being taxed we felt this was the best option.

**Motion:** Move to approve Order 2018-0604, providing for a tax anticipation note dated 07/02/18, with a maturity of 07/31/19 in the amount of \$2.5 million on a drawdown basis at an interest rate of 2.78% from Androscoggin Bank

**Motion by:** Jenkins      **Second:** Moran      **Vote:** 6 / 0 passes

**Other Business:**

Councilor Eldridge wanted it noted that Councilor Caprara had the longest drive at the recent Lions Club Gold Tournament.

Councilor Fuller mentioned the upcoming Downtown Development Public Meetings at the Barn at Silver Oaks on June 26 and July 10<sup>th</sup>.

Claire Hersom mentioned the upcoming Adult Education Graduation on June 11, 2018 at 7 PM

The meet and greet with the new school superintendent is on June 13, 2018 from 5 to 7 PM

**Manager's Report:**

CDBG Micro-Enterprise Grant Update – Maine Dental Boutique was awarded funding.

Fire Station Opening is on June 16, 2018 at from 10 AM to 12 PM

Intersection Lights 202 & Highland have been installed

Turkey Lane Property is in violation of a court order and the problem will be mitigated by public works crews.

Inland Fisheries has approached the town about building a boating landing on Annabessacook Lake off from the Holmes Road. This will facilitate the closing of the small boating landing in Monmouth that has milfoil in its channel.

Motion to Adjourn Caprara/Moran.