



**Winthrop Town Council Meeting Minutes
7 PM Monday, Sept. 11, 2023
17 Highland Ave.**

**This meeting can be watched online at:
https://youtu.be/yYMj7pZrbNo?si=O6_5GmMvcAFd_fRd**

Call To Order – Roll Call

Chair Andy Wess _x_, Vice-Chair Shannon McDonnell _x_

Councilor Bruce Burns __, Councilor Linda Caprara _x_,

Councilor Elizabeth Peters _x_ (via Zoom)_ Councilor James Steele __,

Councilor Roy Weymouth _x_

Pledge of Allegiance

Public comment

Recognition of the Yarn Bombers

Item 156 Consideration of [purchasing policy](#)

Motion: Move to approve the purchasing policy as presented

Motion by: Weymouth

Second: Caprara

Vote: 5-0

Item 157 Consideration of extending the [Moratorium](#) on Mineral Exploration, Mineral Extraction, Rock Quarry Excavation, and Sand and Gravel Pit Activities

Motion: Move to approve the extension of the Moratorium on Mineral Exploration, Mineral Extraction, Rock Quarry Excavation, and Sand and Gravel Pit Activities as presented

Motion by: Weymouth

Second: McDonnell

Vote: 3-2 Wess, Peters
opposed, **Motion failed
for lack of quorum**

Item 158 Discussion of [vacation and sick leave policy](#)

Item 159 Discussion and consideration of the following [budget matters](#):

- a) Carryforwards from fiscal year 2023 in the following amounts and for the following reasons:
 - \$25,000 from the Planning Board budget to pay for GIS mapping by KVCOG

- \$2,500 from the Transfer Station budget to complete the bathroom project
- \$10,700 from the Police Department budget for building maintenance
- \$11,640 from the Fire Department budget to fund retirement obligations
- \$216,000 from the Administrative Services budget for Town Hall Lane paving

Motion: Move to approve the carryforwards of \$25,000 from the Planning Board budget to pay for GIS mapping by KVCOC, \$2,500 from the Transfer Station budget to complete the bathroom project, \$10,700 from the Police Department budget for building maintenance, \$11,640 from the Fire Department budget to fund retirement obligations, and \$216,000 from the Administrative Services budget for Town Hall Lane paving from the fiscal year 2023 budget

Motion by: Caprara **Second:** Peters **Vote:** 5-0

- b) Appropriation of \$200,000 in federal American Rescue Plan Act (ARPA) funds for replacing the library's elevator

Motion: Move to approve appropriating \$200,000 in federal ARPA funds for replacing the library's elevator

Motion by: McDonnell **Second:** Weymouth **Vote:** 5-0

- c) Assigning \$988,120.18 in fiscal year 2023 surplus funds to the Town's assigned fund balance for capital reserves

Motion: Move to approve assigning \$988,120.18 in fiscal year 2023 surplus funds to the Town's assigned fund balance for capital reserves

Motion by: McDonnell **Second:** Caprara **Vote:** 5-0

Item 160 Consideration of a [resolution](#) authorizing the Town to establish investment accounts at Kennebec Savings, authorizing Town Treasurer Anthony Wilson and Finance Director Vernice Boyce to access and make decisions regarding the funds, and requiring that they be authorized to transfer funds from the accounts.

Motion: Move to approve the resolution as presented.

Motion by: McDonnell **Second:** Caprara **Vote:** 5-0

Item 161 Consideration of approval of the minutes of the [Aug. 7](#) and [Aug. 21, 2023](#), Council meetings

Motion: Move to approve the minutes as presented

Motion by: Caprara **Second:** Weymouth **Vote:** 5-0

Item 162 Consideration of recommendations from the Appointments Committee

Motion: Move to confirm the recommendation of the Appointments Committee to reappoint [Ronald Taylor](#) and [Allan Hitt](#) to the Winthrop Zoning Board of Appeals

Motion by: Caprara **Second:** McDonnell **Vote:** 5-0

Other Business:

Public comment

Town Manager's report

Adjourn

Motion: Move to adjourn meeting at 8:52 pm

Motion by: Caprara

Second: Weymouth

Vote: 5-0