



**Winthrop Town Council Meeting Minutes  
7 PM Monday, Aug. 7, 2023  
17 Highland Ave.**

**This meeting can be watched online at:  
<https://youtu.be/Js2-qZ8D02k>**

**Call To Order – Roll Call**

Chair Andy Wess \_x\_, Vice-Chair Shannon McDonnell \_x\_

Councilor Bruce Burns \_x\_, Councilor Linda Caprara \_x\_, Councilor Elizabeth Peters \_x\_

Councilor James Steele \_x\_, Councilor Roy Weymouth \_x\_

Pledge of Allegiance

Public comment

**Item 141** Consideration of [transient seller permit applications](#) from:

1. Kabayan Phillipine Foods
2. Reggae Eats
3. Ma's Kitchen Treats

**Motion:** Move to approve transient seller permit for Kabayan Phillipine Foods

**Motion by:** Caprara                      **Second:** Burns                      **Vote:** 7-0

**Motion:** Move to approve transient seller permit for Reggae Eats

**Motion by:** McDonnell                      **Second:** Burns                      **Vote:** 7-0

**Suggested motion:** Move to approve transient seller permit for Ma's Kitchen Treats

**Motion by:** Wess                      **Second:** Steele                      **Vote:** 7-0

**Item 142** Consideration of acceptance of an [easement from the Winthrop Utilities District](#) for the new athletic complex

**Motion:** Move to accept the easement from the Winthrop Utilities District for the new athletic complex

**Motion by:** Burns                      **Second:** Weymouth                      **Vote:** 7-0

**Item 143** Discussion of [Comprehensive Plan update](#)

**Item 144** Consideration of [updated Council rules](#)

**Motion:** Move to approve the updated Council rules as drafted

**Motion by:** Caprara                      **Second:** Burns                      **Vote:** 7-0

**Item 145** Discussion of Council-Manager [priority items](#)

**Item 146** Consideration of [personal property tax abatements](#)

**Motion:** Move to approve the abatement of personal property taxes for the late Stephen Weston totaling \$437.23

**Motion by:** Caprara                      **Second:** Weymouth                      **Vote:** 7-0

**Motion:** Move to approve the abatement of unpaid personal property taxes from 2017 totaling \$1,522.71

**Motion by:** Caprara                      **Second:** Steele                      **Vote:** 7-0

**Item 147** Consideration of minutes from meetings held [July 10](#) and [July 24, 2023](#).

**Motion by:** Caprara                      **Second:** Weymouth                      **Vote:** 7-0

**Item 148** Consideration of recommendations from the [Appointments Committee](#)

**Motion:** Move to confirm the recommendation of the Appointments Committee to reappoint Daniel Dwyer to the Board of Assessment Review

**Motion by:** Caprara                      **Second:** Steele                      **Vote:** 7-0

**Other Business:**

Town Manager's report

Public comment

Adjourn

**Motion:** Move to adjourn meeting at 8:30 pm

**Motion by:** Caprara                      **Second:** McDonnell                      **Vote:** 6-0, with Peters absent