



Winthrop Town Council Meeting Minutes

7:00 PM Monday, March 4, 2024

Bailey Public Library, 39 Bowdoin St.

this meeting can be viewed at

<https://www.youtube.com/watch?v=MDZ4n9OdZV0>

Call To Order – Roll Call

Chair Shannon McDonnell _x_, Vice-Chair Bruce Burns _x_

Councilor Linda Caprara _x_, Councilor James Steele _x_, Councilor Andy Wess _x_,

Councilor Roy Weymouth _x_, Councilor Aaron White _x_

Pledge of Allegiance

Public comment

Item 029 Discussion of [annual funding requests](#) for:

1. Cobbossee Watershed District
2. Friends of Cobbossee Watershed

Item 030 Discussion and consideration of a proposal to study/repair the Annabessacook Lake dam in conjunction with the Town's participation in the Community Resilience Partnership

Item 031 Consideration of [awarding contracts to Pro A/V Systems and to Sierra Communications](#) in response to a Request for Proposals for Audio/Visual Design-Build in the All Purpose Meeting Room and Bailey Public Library

Motion: Move to approve a contract with Pro A/V Systems for a design/build of audio/visual systems in the All Purpose Room, to be funded with American Rescue Plan Act (ARPA) funds, and in the Library event space, contingent on acquiring grant funding, and with Sierra Communications for a design/build of an audio/visual system in the Library meeting room at a cost not to exceed \$14,123, to be funded with ARPA.

Motion by: Burns

Second: Caprara

Vote: 7-0

Item 032 Discussion of Maine Department of Economic and Community Development [housing grant opportunity](#)

Item 033 Discussion of [wage increases](#) for non-union Town employees in fiscal year 2025

Item 026 Discussion of [Town Manager's job description](#) tabled from Feb. 26, 2024, meeting

Motion: Move to TABLE the Town Manager's job description as presented/amended to the March 18, 2024 meeting

Motion by: Wess

Second: White

Vote: 5-2 (Burns, Steele oppose)

Item 034 Consideration of approval of the minutes of the [Feb. 5](#) and [Feb. 26, 2024](#), Council meetings

Motion: Move to approve the minutes as presented

Motion by: Caprara

Second: Weymouth

Vote: 7-0

Item 028 Consideration of recommendations from the Appointments Committee tabled from Feb. 26, 2024, meeting:

[Michael Deming](#), Zoning Board of Appeals, term exp. 12/31/2026

[Multiple applicants](#), Winthrop Utilities District Board of Trustees, term exp. 03/31/2025

[Don Holley](#), Winthrop Utilities District Board of Trustees, reappointment, term exp. 03/31/2027

Motion: Move to TABLE the recommendation of the Appointments Committee to the March 18, 2024 meeting

Motion by: Caprara

Second: Wess

Vote: 7-0

Other Business:

Public comment

Town Manager's report

Executive Session – 1 M.R.S.A. § 405(6)(A) personnel matters

Open: 9:49 PM

Motion by: Caprara

Second: Wess

Vote: 7-0

Close: 10:13 PM

Motion by: Caprara

Second: White

Vote: 7-0

Adjourn

Motion: Move to adjourn meeting at 10:13 PM

Motion by: Steele

Second: Wess

Vote: 7-0