



Winthrop Town Council Meeting Minutes

6 PM Monday, Feb. 26, 2024

17 Highland Ave.

this meeting can be viewed at

<https://www.youtube.com/watch?v=P3OOrJhQnAI&t=12s>

Call To Order – Roll Call

Chair Shannon McDonnell _x_, Vice-Chair Bruce Burns _x_

Councilor Linda Caprara _x_, Councilor James Steele _x_, Councilor Andy Wess _x_,

Councilor Roy Weymouth _x_, Councilor Aaron White _x_

Pledge of Allegiance

Public comment

Item 017 Recognition of Councilor Elizabeth Peters' service

Item 018 Consideration of granting authority to Elizabeth Peters to solicit sponsors for and run the concerts at Norcross Point for the summer season of 2024 from July 7 until August 25

Motion: Move to grant Elizabeth Peters authority to solicit sponsors for and run the concerts at Norcross Point for the summer season of 2024 from July 7 until August 25

Motion by: Caprara

Second: Wess

Vote: 7-0

Item 019 Public Hearing: The Barn at Silver Oaks Estate Special Entertainment Permit renewal application

Open: 6:08 pm

Close: 6:10 pm

Item 020 Consideration of [Special Entertainment Permit renewal application](#) from the Barn at Silver Oaks Estate

Motion: Move to approve special entertainment permit renewal application for the Barn at Silver Oaks Estate

Motion by: Burns

Second: Wess

Vote: 7-0

Item 021 Discussion of [Maine Downtown Center's Municipal Membership](#) program

Item 022 Discussion of [General Assistance challenges](#)

Item 023 Discussion and consideration of [Spruce Street neighborhood drainage](#)

Item 024 Consideration of awarding a [contract](#) to Dave's Appliance for energy efficiency electrification projects involving HVAC and water heating in response to a Request for Proposals

Motion: Move to approve a contract with Dave's Appliance for energy efficiency electrification projects involving HVAC and water heating and authorize the town manager to execute the agreement

Motion by: Caprara **Second:** White **Vote:** 6-0-1 (Steele abstained)

Item 025 Consideration of using fuel carry-forward funds to [replace the computerized reporting system at the Town's fuel depot](#)

Motion: Move to approve using fuel carry-forward funds to replace the computerized reporting system at the Town's fuel depot

Motion by: Caprara **Second:** Weymouth **Vote:** 7-0

Item 026 Discussion of [Town Manager's job description](#) **TABLED to 3/4/24**

Item 027 Consideration of disbursement warrants

Motion: Move to approve the disbursement warrants as presented

Motion by: Caprara **Second:** Burns **Vote:** 7-0

Item 028 Consideration of recommendations from the Appointments Committee: **TABLED to 3/4/24**

[Michael Deming](#), Zoning Board of Appeals, term exp. 12/31/2026

[Multiple applicants](#), Winthrop Utilities District Board of Trustees, term exp. 03/31/2025

[Don Holley](#), Winthrop Utilities District Board of Trustees, reappointment, term exp. 03/31/2027

Other Business:

Public comment

Town Manager's report

Executive Session – 1 M.R.S.A. § 405(6)(A) personnel matters – **TABLED to 3/4/24**

Adjourn

Motion: Move to adjourn meeting at 9:28 pm

Motion by: Burns **Second:** Steele **Vote:** 7-0