



Winthrop Town Council Meeting Minutes
Monday, Dec. 4, 2023
6:30PM Executive Session
7PM Open Session
17 Highland Ave.
this meeting can be viewed at
<https://www.youtube.com/watch?v=7SoJuDBn94w>

Call To Order – Roll Call – 6:32 pm

Chair Andy Wess _x_, Vice-Chair Shannon McDonnell _x_

Councilor Bruce Burns _x_, Councilor Linda Caprara _x_, Councilor Elizabeth Peters _x_

Councilor James Steele _x_, Councilor Roy Weymouth _x_

6:30 p.m.-7 p.m.: Executive Session – 1 M.R.S.A. § 405(6)(A) personnel matters – exit 7:18 pm, no action taken.

Pledge of Allegiance

Public comment

Item 207 Public Hearing: [Zoning Ordinance amendments](#) to meet the requirements of LD 2003 (“An Act to Implement the Recommendations of the Commission to Increase Housing Opportunities in Maine by Studying Zoning and Land Use Restrictions.”)

Open 7:21 pm

Close 8:15 pm

Item 208 Consideration of [Zoning Ordinance amendments](#) to meet the requirements of LD 2003 (“An Act to Implement the Recommendations of the Commission to Increase Housing Opportunities in Maine by Studying Zoning and Land Use Restrictions.”)

Motion: Move to approve Zoning Ordinance amendments to meet the requirements of LD 2003 with the following change to the proposed verbiage in Art. III, paragraph 10.G (11) 2.: The Winthrop Affordable Housing Development Overlay District consists of the area served by public water and sewer as depicted on the Winthrop Zoning map.

Motion by: Caprara **Second:** Weymouth **Vote:** 4-3 (Wess, Burns, Steele opposed)

Motion: Move to waive the second reading of the Zoning Ordinance amendments to meet the requirements of LD 2003

Motion by: Peters **Second:** McDonnell **Vote:** 2-5 (second reading scheduled for 12/18/2023)

Item 209 Discussion of [cannabis and liquor licensing fees](#)

Item 210 Discussion and consideration of amending the [Police Department's policy](#) on take-home vehicles

Motion: Move to amend the Police Department's policy on take-home vehicles to include officers who live within 30 miles of the police station

Motion by: Burns **Second:** Peters **Vote:** 6-1 (McDonnell opposed)

Item 211 Discussion and consideration of a [Town policy governing committee roles, responsibilities and processes](#)

Motion: Move to approve the policy on committee roles, responsibilities and processes as presented

Motion by: Burns **Second:** Caprara **Vote:** 7-0

Item 212 Consideration of approval of the minutes of the [Nov. 6](#) and [Nov. 20, 2023](#), Council meetings

Motion: Move to approve the minutes as presented

Motion by: McDonnell **Second:** Burns **Vote:** 7-0

Item 213 Consideration of disbursement warrants

Motion: Move to approve the disbursement warrants as presented

Motion by: Burns **Second:** Caprara **Vote:** 7-0

Item 214 Consideration of recommendations from the Appointments Committee - N/A

Suggested motion: Move to confirm the recommendation of the Appointments Committee

Motion by: _____ **Second:** _____ **Vote:** _____

Other Business:

Public comment

Town Manager's report

Adjourn

Suggested Motion: Move to adjourn meeting at 9:16 pm

Motion by: Caprara **Second:** Steele **Vote:** 7-0