

Agenda
Winthrop Town Council
Budget Meeting
Wednesday, April 29, 2015 at 6 p.m.
Winthrop Town Office

Call to Order at 6:00 p.m.

Linda Caprara, Ken Buck, Kevin Cookson, Lawrence Fitzgerald, Linda MacDonald, Chair Sarah Fuller, Richard Henry, Jeff Woolston - Town Manager, Joyce Tillson - Recording Secretary, Carl Swanson - Sound

General Assistance

\$2400 unclassified and misc. Was in two places, is now \$400. Most misc. was burials and cremations and has been moved up to that line. This category is usually burial and prescriptions. Office supply increase is due to using own printer due to network problem. Purchasing own envelopes this year.

Sexton

Last mower was purchased 5 years ago. New purchase will be 25% increase. Tool increase - the town truck was put under the small tools line in error. Was \$300 now \$400, Steve said should be at 300 and equipment and supplies will stay at \$500. Equipment and repairs will stay the same if new mower is purchased (capital equipment) can subtract \$500 from this line. The trade on old mower is about \$3500; new mower would be \$6500. If new mower should be warrantee, so equipment and repairs would be reduced to \$500. Gas and Oil increased to \$3800, older truck took more gas. Last year was under budgeted. Mows for other departments and comes from Cemetery budget.

Police

Budget shows 6 to 7% increase, bottom line is only 5%; majority is due to contract negotiations. The Chief's salary shows a 4.2% increase, it really isn't it is due to retro's that were given. Would like to promote a detective due to supervisory responsibilities. Title would be a Corporal. Capital Improvements getting rid of 2011 unit #79 vehicle, replacing 2 payments with one. \$27,500 for new car. Looked into last year's model yet could not find one and would only save \$500. Sedan is too small so SUV is the way to go has police package in it. Capital Improvements also asking for six tasers, current ones are outdated. \$9,650 for four replacements and 2 new. Asking for \$3000 for camera as the state will reimburse for part of it. Should we look at body cameras? Some say yes and some say no.

Capital Equipment - what are the color code. Pink must pay bill - obligated, Line 2019 has \$27,000 in Green = appropriate or reserve, pay for. Line 367 Overtime- why so high. Officer was not hired until 6mths later, yet we saved in salary line. Position was hired to reduce overtime rate so hiring late in year didn't decrease OT. Contract that was approved give department no control over OT, like parades, holidays and other contract obligations. Computers - Line 337 for \$1600, to replace 3 making it less

computers that need to be upgraded. Line 329, was changed out to an SUV, still needs maintenance? Tires, oil changes and such. So this line still needed if purchase new vehicle and increase if not. Fuel Line - is doubled and due to primary vehicle. Councilor Caprara asked if with fuel cost down are we filling up. Tank is full and last time purchased was about \$1.49 a gallon. Cost of fuel is based on: mileage and heaviest use, miles are limited per shift per car. Line 302 heating fuel - is this purchased now when cost is down. Furnace is run all year due to hot water from furnace. Fuel is negotiated locally and purchased in bulk. Animal Control revenues has brought in how much? Chief will have to get back to Council due to some expenditure not claimed yet. Police Station still has on list to fix front door water issue.

Communication Center

Line 424 - computer licenses seem high; they keep getting more expensive and it adds in maintenance. PSAP services has increased, this is to have 911 calls answered. Some grants have been secured by the Captain, \$12,000 for communication equipment. The tower discussed last year also had grants, the ownership issue the Chief hopes to resolve before he retires.

Ambulance

Contract income line is from towns. Patient income from insurance. \$110,000 in contract revenue this year from contract towns. Two communities have approached to join in contract services. Line 595 EMT regular salaries up 7.5%, budget shows \$65,000 increase, \$50,000 tied up in wages about half of the 50 tied up in proposed COLA or last year's COLA. A small increase in contract pay affects the budget in a very large way due to staffing hours. There was \$10,000 last year belonged in OT for EMT's disappeared. OT budget will look inflated due to this error last year. \$11,500 is adding an hour to the 3rd ambulance a day. Affordable care act will affect the budget in a large way. Adding more fulltime employees will save on affordable care act. Looking to add three fulltime. May need a few more full time. Increase to other town per capita - are we passing this increase on to contract towns? Fifty percent will go to per capita, 50 % to Winthrop. Councilor Caprara wants to know why we would not push the increase to the contract towns. Winthrop pays more yet also consumes more of the services. Councilor Buck inquired that the per capita was down? Has always fluxuated. Have been very conservative with billing. The expected benefits in regards to the affordable care act have not been as beneficial as thought to be. Uniforms 33% increase added \$1,000. Only supply Polo's and Sweatshirts, sweatshirts are \$70 each. \$3000 increase in medical supply due to number of calls and medication changes due to new protocol. Have bundled patient billing numbers to cover everything, still an expense. Councilor Caprara asked if looked to purchase supplies with other towns to buy in bulk at lower cost. Currently purchases this way; a lot purchased through the hospital. Looking to come up with a way to track special equipment usage. Station improvements - this will be 8th year in the building and need to start working on upkeep/repairs. Lighting needs to be replaced with LED's and to get rid of parking lot lights - could save up to 55%. Hopes to work with efficiency Maine for some of the cost. Hoping to do replacement for \$5,000 and use Efficiency Maine. Councilor Caprara asked if the other departments within the town could piggyback on this replacement to decrease energy cost. Will also save on paying to have a truck to come in to change bulbs.

Capital Equipment - Ambulance list

Water heater & furnace. Both are oil and water heater is used extensively. Council suggested doing a larger fix instead of individual units. Councilor Cookson suggested that maybe when paving starts with Public Works, that parking lot might be able to be done also.

Ditches are grown and silted in, needing attention. The pond on premise is falling in; no longer filtering and creates an algae issue. Pipes have caved in; could be metal so not sure yet where this project could lead to. Phone system increase - current system does not work well, has been rebuilt twice. Only replacing the insides and not the actual phones. Will need to purchase something that is compatible with the current system. Inventory software is a firm number and not a quote. Staff Car needed when sending an extra person out to site to help instead of an ambulance. \$25,000 and should last ten years. Would this then reduce some of the ambulance expense - fuel, mileage, overall wear and tear? Currently in budget for \$35,000 one year payment.

Fire

\$919 more than last year's budget. Numbers have moved around to fit the appropriate line. \$1848 looks like an increase when in fact was taken out of another line. Increase is in fuel, mileage reimbursement. Less equipment is being purchased due to lack of new fire fighters coming on board. Affordable care act has yet to affect this department. Generator belongs to Emergency Management and can move to other places as needed. Remove \$250 for Fuel out of Fire budget has been put in Ambulances budget. Requires \$5500 to put into service to provide power to where needed, **has** been sitting for five or six years may need some maintenance. Electricity increase due to street lights.

Fire Truck

Currently five trucks. Dan provided a chart of trucks and their call order and usage. Plan to buy an Attack Pumper, replacing two trucks with one and using new truck as first out on call. Two newest would be most used, and the 1999 would become a reserve. New truck has 1000 gal tank. Councilor Caprara asked if the garage could fit truck in height and also in weight. The truck will be tight fit, few inches on either side. The two trucks coming out are 5000 lighter than one going in. Axel weight is going to be greater, will be on opposite side of station from previous storage and also has a wall under floor which is believed to be load bearing. New station is needed due to floor issues. Current ladder truck goes to all mutual aid calls. Make: Pierce manufacturing, the design of this truck allows to stay with in height and size. \$608,147, if financed get prepaid discount no payment due first year. Finance 3, 5 or 7. Seven most reasonable. Dan provided information on truck and pricing based on different scenarios. \$98,158.38. Over 7 years is \$652,000. Price increases 7% as time and standards change. Can get lock on price if give go ahead by June, prior to price increase. Chair Fuller recommends having building checked to be sure weight will be ok for up to a couple years. Wants to avoid creating a larger issue. Councilor Fitzgerald suggested having an engineer look at current building and new truck specs. Dan will look into having building looked at and come back before council. Councilor Fitzgerald suggested that there may be other ways to buy sometime in current fire station, metal poles, and stabilization.

Public Works

Loader and Plow/dump truck. Loader is 25 years old. New loader \$46,250. Quote of \$180,000 can use trade of approximately \$35,000 from old one. Councilor Fitzgerald suggested looking at used barley used construction equipment. Budget is a little inflated; feels can get a better price and trade dollars. Truck is a 1999 Top Kick; body was just replaced a few years ago, looking to put body on new truck. Would like to get on an eight year rotation for purchasing; as trade in value would be higher. Street Sweeper is 2001, Monmouth pays \$4000 a month and goes to reserve account; original plan was to have reserve to pay cash for new.

IT upgraded baseline.

Jeff provided a draft plan and cost over a 3 year period. This will help to bring Winthrop into a replacement schedule. Winthrop still has a large number of XP operating systems which are no longer being serviced. Chair Fuller suggested a walk through with the Technology Company.

Capital Improvement - Didn't have in budget; Jeff's recommendation of \$51,176 to start going into reserve, to allow town to invest \$475,000 a year to become a cash only basis. By 2032 be on a cash only basis. Top five items will start to run into each other due to of financing; would like to get the town out of financing mode, and become a cash basis. Councilor Fitzgerald questioned why 2018 & 2019 becomes a negative number. Jeff explained the process going out to 2043, requirements and methodology. Dollars in reserve each year take out of one year but have accumulation in cash and out of debt. In 2016 or 2017 bond will be paid and decrease budget about \$140,000. Will need this with next year's revenue sharing loss.

Other: Councilor Caprara would like the mil rate with budget as presented. If school increases 3.5. Town ONLY right now as budget stands 9 or 10%, this is about a mil. Due to retro, County increase.

Adjournment 9 p.m.

Motion: Fitzgerald

Second: Cookson