



**Winthrop Town Council Meeting Agenda  
7:00 PM Monday, Feb. 5, 2024  
17 Highland Ave.  
and via Zoom**

<https://us06web.zoom.us/j/81524828747>

Meeting ID: 815 2482 8747

**Call To Order – Roll Call**

Chair Shannon McDonnell \_\_\_, Vice-Chair Bruce Burns \_\_\_

Councilor Linda Caprara \_\_\_, Councilor James Steele \_\_\_, Councilor Andy Wess \_\_\_,

Councilor Roy Weymouth \_\_\_, Councilor Aaron White \_\_\_

Pledge of Allegiance

Public comment

**Item 008 Public Hearing:** [Earth Keeper Cannabis Business License Renewal Application](#)

Open:

Close:

**Item 009** Consideration of Cannabis Business License renewal application from Earth Keeper Cannabis

**Suggested motion:** Move to approve cannabis business renewal license application for Earth Keeper Cannabis

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Item 010 Public Hearing:** [More to Life Family Campground Special Entertainment Permit Application](#)

Open:

Close:

**Item 010** Consideration of Special Entertainment Permit Application from More to Life Family Campground

**Suggested motion:** Move to approve special entertainment permit application for More to Life Family Campground

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Item 011** Consideration of permission for PALS No-Kill Cat Shelter to hold the [2<sup>nd</sup> Annual Kitten Kerplunk](#) at the Town Beach on May 11, 2024

**Suggested motion:** Move to approve permission for PALS No-Kill Cat Shelter to hold the 2<sup>nd</sup> Annual Kitten Kerplunk at the Town Beach on May 11, 2024

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Item 012** Discussion of the [FY 2022-23 draft comprehensive annual financial report](#) (CAFR) with the Town's auditor, Jen Conners of Runyon Kersteen Ouellette (RKO)

**Suggested motion:** Move to accept the draft comprehensive annual financial report (CAFR) from Runyon Kersteen Ouellette

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Item 013** Discussion and consideration of [Rambler Road's acceptance as a Town roadway](#).

**Suggested motion:** Move to designate Rambler Road as a town way for the use of the general public by motor vehicle

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Item 014** Consideration of a [policy](#) delegating to the Town Manager the authority to approve license renewals and catering permits

**Suggested motion:** Move to approve the Licensing Renewal and Catering Permit Policy delegating approval authority to the Town Manager

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Item 015** Consideration of approval of the minutes of the [Jan. 8](#) and [Jan. 22, 2024](#), Council meetings

**Suggested motion:** Move to approve the minutes as presented

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Item 016** Consideration of recommendations from the Appointments Committee:

[Rosina Lachance](#), Village Revitalization Committee, term exp. 12/31/2025

[Brandon Roberge](#), Village Revitalization Committee, term exp. 12/31/2025

**Suggested motion:** Move to confirm the recommendation of the Appointments Committee

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Other Business:**

Public comment

Town Manager's report

Adjourn

**Suggested Motion:** Move to adjourn meeting at \_\_\_\_\_ pm

**Motion by:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Vote:** \_\_\_\_\_