



Signature of applicant

WINTHROP CODE OF ETHICS : APPOINTED OFFICIALS

February 2021

We appreciate your willingness to volunteer to help make the work of our Town more effective and responsive to the needs of the public. When serving as a volunteer on one of our boards or commissions, there are some essential obligations that come with these appointments. The following commitments are important to consider when agreeing to help our citizens and we ask for your agreement to these commitments by signing below.

1. I agree to make decisions that abide by the Town Charter and the laws and Constitution of the State of Maine.
2. I agree to avoid any actual conflict of interest when conducting my appointed duties and to provide public notice and take actions to avoid even the appearance of such conflicts should they occur.
3. I agree to conduct the public's business in public and engage in civil and respectful discussions of matters that come before me.
4. I agree that any complaints about my conduct or the board on which I sit or any town employee will be referred to the Chair of the board on which I sit and then, where appropriate, to the Town Manager for action.
5. I agree to regularly attend required meetings.
6. I agree to exercise my judgement based on a consideration of the facts of any application in a fair and impartial manner.
7. I agree to enroll in one or more Maine Municipal Association courses related to my appointment to be paid for by the Town of Winthrop within a reasonable time after the assumption of my initial duties.

BOARD OR COMMISSION:

SIGNATURE OF APPLICANT:

DATE: