

Agenda Winthrop Cemetery Committee
Monthly Meeting, # 38
Town Office 17 Highland Ave. Small Meeting Room
Wednesday, November 15, 2023, 4 PM

Roll Call: Robert Pelletier, Chair
Peter Nielson
Tom Newhall, Observer
Steven Kennedy, Sexton
Michael Levey
Pricilla Stevens

October meeting not held as quorum was not met.

1. Review and vote on minutes of August meeting, # 36 and September #37
2. 4:30 Vernice Boyce town financial person to attend to answer questions re:
 - a. Town to receive bids for centralizing all monetary accounts.
 - b. Cemetery Trust Account
 - c. General questions from the committee
3. Reports:
 - A. Steve Kennedy, consider rules for posting at each cemetery.
 - B. Michael Levy and Pricilla, Cemetery Rules
 - C. For the last 15 minutes Robert Pelletier
 - a. Update on finding a replacement for Lynn Robets
 - b. Monthly financial report
 - c. Kennedy now has the final Cemetery List of Fees
 - d. Review Resolution 2019-006 "Winthrop care and conservancy Committee" with final version to town (Verify name, section E and B)
 - e. Review "expiration of terms"
 - f. Committee meetings over the winter months on zoom?
4. Other business:
 - a. Distribute "Certificate of Interment Rights" to discuss next month.

Future meetings: Mark your calendars: Nov 15, Dec 20.

All at the Town Office small meeting room at 4:00 PM

Calendars:

January: Start our budget for next year.

February: Informational letter to town manager

December: Annual review of fees