



**Winthrop Planning Board Meeting Minutes
7 PM Wednesday, Feb. 7, 2024
17 Highland Ave. Small Conference Room**

1. Call to Order & Roll Call

Present: Edward Vignault (Vice-Chair), Jaime Wolf, Gregory Stewart, Bettie Harris-Howard (Chair), Brent McCarthy, Rick Dorey

Absent: Jim King, Donald Mattice, Aaron Chase

2. Workshop discussion on Winthrop Planning Board Policies & Procedures

Discussion ensued regarding policies and procedures, applications and checklists, meeting schedules and application deadlines, application completeness and findings of facts. No actions were taken.

The meeting adjourned at 9pm.

Respectfully submitted,

Dawn Emerson
Town Planner